

# Casemix 2008 - Final Paper Template

## Explanation of Specifications

To ensure uniformity of appearance, all Casemix 2008 final papers and extended abstracts should conform to the following specifications.

### **A4 paper Margins**

- The text shall be justified with a 2.5 cm margin on the left and right hand side of each page.
- Top and bottom page margins shall be 2.0 cm
- The rest of the text (apart from the title, author's details and abstract section) shall be justified on the page with a left and right margin of 2.5 cm.
- Leave 2 spaces after a full stop before commencing the next sentence.

### **Required Point Sizes**

The required font size for the body of the text is 10 point in Arial.

### **Line Spacing**

Single line spacing is required.

### **Title**

The title should be in bold and centred across the top of the first page in 14 point Arial. Capitalise only the first letter of each main word.

### **Authors' Names and Addresses**

The authors' names, job title and company/affiliation should be centred below the title. These lines should be in 10 point type. If you cannot fit all authors' names across the page, please continue listing the remaining authors' names on a second row, underneath the first.

### **Synopsis (delete if preparing an extending abstract)**

The Synopsis should commence with the word 'Synopsis' followed by a colon and two blank spaces (not blank lines). The text of the Synopsis of 100-200 words single-spaced should then follow. It should contain a summary of the purpose of the paper and the conclusions.

### **Text**

Allow one blank line between Synopsis and the text of the paper. Regarding "text", fill each page before proceeding to the next.

### **Headings**

Major headings are to be left justified in a bold font without an underline. They may be numbered, if so desired. Font size: 11 point.

### **Subheadings**

Subheadings should be in a bold font and in italics. They should start at the left-hand margin on a separate line. Font size: 11 point recommended.

### **Sub-subheadings**

Sub-subheadings are to be in a bold font and in 10 point font size. The heading and text should be indented.

### **References**

References should be indicated in the text by consecutive numbers as they occur in the text and in parenthesis eg. Smith (1). The numeral should be printed on the same line as the text and not raised above it. Each reference should be listed in full at the end of the text (in sequence) as follows:

1. Smith, A, "Mechanics of Casemix", Proceedings of the International Conference on Casemix, 1-4 August 1998, Sydney, Australia, pp 21-29. (Journal titles may be underlined).

List the references at the end of the paper in the order that they first occur in the main text of the paper.

### **Acknowledgments**

If required, you may recognise the contribution of research colleagues, employees and the like, who have contributed to the intellectual effort in the paper and/or its associated research.

### **Illustrations**

Make sure that you number and include a caption for each figure used. Photographs should only be used if essential to the clarity of the paper.

### **Tables**

Tables should be placed within the paper as close as possible to the location where they are first mentioned in the text. All tables should have headings and be numbered. The table number and heading should be typed in bold. Type headings with only the first letter of main word in capitals and with the heading centred above the table, with a blank line between the heading and the table. Ensure that all tables are complete on one page. Large tables may be appended to the paper (see below) or may be typed in the long direction of the page to take up the entire page. In the latter case the top of the table and heading should be against the left hand side, i.e. as viewed from the normal bottom of the page. The font size used in the table should be large enough to be clear and readable in the final Proceedings.

### **SI Units**

Only SI units are to be used in the text eg, MPa not N/mm<sup>2</sup>.

### **Page Numbers, Headers and Footers**

Please do not include page numbers, headers, footers or any Casemix 2008 Conference identifications.

### **Page Limit**

There is a maximum page limit on each full paper of ten (10) pages and two (2) pages for an extended abstract. This page limit includes any appendices.

### **Appendices (delete if preparing an extending abstract)**

Appendices are supplementary or support material which is important to strengthen the technical argument of the paper, but not necessary within the text. They are useful to keep the paper free of lengthy mathematical derivations, calculations, worked examples and large charts or diagrams. If more than one, appendices should be lettered A, B etc, eg. Appendix A.

